

**PATTERSON APRICOT FIESTA
JUNE 2, 3, 4, 2017
RULES/REGULATIONS FOR FOOD VENDORS**

THIS IS YOUR COPY:

1. Booths are assigned according to guidelines set forth by the Patterson Apricot Fiesta, Inc. Board of Directors.
2. **All Application forms, fees and insurance requirements outlined in item # 7 are due with the signed application no later than March 17, 2017. If this deadline is not met, the Fiesta Board may reassign your booth space to another vendor on the waiting list.**
3. The \$50.00 GFI electrical hook-up deposit will be refunded within six weeks after its documented return to the Apricot Fiesta Office.
4. The area around each vendor's booth must be left in good condition.
5. Vendors will not be allowed to sell anything on the parade route unless they have a valid permit from the City of Patterson and the Patterson Apricot Fiesta, Inc.
6. Anyone dispensing paper products will be responsible for litter containers. The disposal of liquid bi-products (i.e., grease, cooking oil, etc.) within the City of Patterson is **prohibited**.
7. **Vendors are required to provide the Patterson Apricot Fiesta, Inc. with proof of General Liability Coverage with combined single limits, with an endorsement naming the Patterson Apricot Fiesta, Inc., and the City of Patterson as additionally insured. Minimum limits of Liability are \$1,000,000 Combined Single Limit of Commercial General Liability. Your application cannot be approved without the satisfaction of this requirement.**
8. Each vendor is responsible for paying sales tax on items they sell.
9. **The sale of bar-b-que chicken, drinks of any kind, or beer will not be permitted by any food vendor. The only exceptions are vendors who only sell a drink product as their main menu item.**
10. The consumption of, or use of, alcohol by vendors will not be permitted during vendor business hours.
11. **Any food items not listed on the original application if offered for sale at the Apricot Fiesta, must be approved in writing by the Patterson Apricot Fiesta, Inc. prior to the Apricot Fiesta weekend.**
12. Upon acceptance each food vendor will be required by the Stanislaus County Health Department to fill out and return all appropriate reports and permits. Please note that your food booth will be evaluated by a representative of the Apricot Fiesta. Each vendor's booth will be rated on appearance, cleanliness of booth, speed of service, quality and value of product being sold. The evaluations will be used to make necessary decisions during the Fiesta, and when reviewing your booth application for future consideration.
13. The County Health Department, and the Patterson Fire Department personnel will also be performing inspections. Those vendors who are not in compliance with the County's Health Codes, and the Patterson Fire Department Codes will not be allowed to continue their operation.
14. Once you have passed your inspections on Friday, June 2nd, you may begin selling your products. The Fiesta requires that all vendors be ready to open for business no later than 5:00 p.m. on Friday, and 9:00 a.m. on Saturday and Sunday. In addition, all vendors are required to stop selling and close their booth no later than 11:00 p.m. on Friday, 8:00 p.m. on Saturday, and 5:00 p.m. on Sunday. Failure to meet these requirements will affect the review of your application for future Apricot Fiestas.

Continued

15. All vendors are expected to be ready for inspection by the Stanislaus County Health Department on Friday, June 2nd, between 9:30 a.m. and 3:00 p.m., or by appointment. Vendors not ready for inspection during this time, run the risk of not being approved for participation in the Apricot Fiesta Food Court. Please see Environmental Health Specialist Memo attached.
16. All vendors using East Las Palmas Ave for access of booth set up or stocking of supplies are required to remove all vehicles from East Las Palmas Ave no later than 10:00 a.m., Friday, June 2nd, After 10:00 a.m., Friday, June 2nd, vendors will only be allowed to unload their booth materials/trailers using the South Salado Street entrance/access.
17. Patterson police officers will be on duty in the downtown/park area during the Fiesta. However, we encourage you not to leave valuable equipment, supplies, or merchandise in your booth. The Patterson Apricot Fiesta will not be responsible for lost or stolen merchandise, equipment, or supplies.
18. There will be ice available for sale throughout the Fiesta. The ice may be purchased through the Fiesta booth near the food booth area. Vendors are responsible for picking up ice they have purchased, deliveries will not be available.
19. In an effort to promote uniformity and create an aesthetically pleasing food booth area, the Fiesta **REQUIRES** that each vendor construct a professional looking sign. All vendor booth signs should be no smaller than 2' x 4'. An attractive sign can be an inexpensive way to promote sales and help create a "festive" atmosphere.
20. No refunds will be given due to inclement weather or early closure of a vendor's booth. If you cancel prior to the event, the Patterson Apricot Fiesta will withhold a \$200 cancellation fee.
21. Early closure of your booth is **not permitted**. Violation of this rule **will** affect the review of your application for future Apricot Fiestas.
22. All vendors must conduct themselves in a professional manner. Any vendors not complying with the Rules/Regulations of the Patterson Apricot Fiesta, Inc. and the laws and ordinances of the City of Patterson may face booth closure.
23. Acceptance as a Food Vendor will be dependant upon the completion/return of all required forms/permits.

Sincerely,

PATTERSON APRICOT FIESTA, INC.

Marilyn G. Hoobler
Food Booth Chairperson/
Patterson Apricot Fiesta Administrative Assistant
(209) 892-3118
(209) 892-3388 (Fax)

John and Linda Young
Don and Janelle Catalano
Food Booth Committee

PATTERSON APRICOT FIESTA, INC.
P.O. BOX 442
PATTERSON, CA 95363
(209) 892-3118
(209) 892-3388 FAX
2017
FOOD VENDOR APPLICATION/CONTRACT
(Please Type or Print)

Date: _____

1. Applicant Name/Organization: _____
Contact Person: _____
Address: _____ City: _____ Zip: _____
Phone: work () _____ home () _____
Fax Number: () _____ cell () _____
Alternate Contact: _____

2. Answer the following questions that apply to you or your organization with an (X):

* Mark One Only

_____ Applicant is a Local (Patterson, Westley, Vernalis, Crows Landing) organization or individual.

_____ Applicant is a Non-Local (outside those areas shown above) organization or individual.

* Mark One Only

_____ Applicant is a profitable organization or individual

_____ Applicant is a non profitable organization or individual

3. Please list your current California Sellers Permit Number _____

4. Please list your California Sales Tax I.D. Number _____

5. You will need to provide your own booth/booths. The Fiesta will no longer be renting booths.

Please send a picture of your booth with this completed application. What are the dimensions of your booth? Please include measurements of auxiliary BBQ units, tables, etc.

Booth Dimensions (including the tongue) _____ ft. (width) by _____ ft. (depth) _____ ft (height-including signs). Auxiliary Units- dimensions _____ ft (width) by _____ ft.

* In the event an auxiliary unit is larger than **6' by 6'** an additional booth space fee **will apply**.

6. Please indicate if you will be needing electrical service Yes _____ No _____. The electrical capacity of the GFI units is 20 amps (peak, 16 amps continuous load)

7. Will you be using a generator ? ___Yes ___ No

8. Please list all foods to be sold from your booth. **Important Note: The sale of DRINKS of any kind, Bar-B-Que chicken, or beer will not be permitted in the food court.** The only exceptions are vendors who only sell a drink product as their main menu item. Please keep in mind that any variance from your listed menu could result in closure of your booth.

Menu Item	Contents/ Ingredients	Portion Size	Price
a.			
b.			
c.			
d.			
e.			
f.			
g.			

APPLICATION FEES

The application fees are as follows:

	<u>Single Space</u>	<u>Double Space</u>
Local Vendors Space Fee	\$ 450.00	\$ 700.00
Non-Local Vendors Space Fee	\$ 850.00	\$ 1,300.00
Electricity (GFI Unit)	\$ 60.00	\$ 120.00
Deposit for GFI Unit	\$ 50.00	\$ 100.00
County Vendor Fee	\$ 50.00	\$ 50.00
City of Patterson Business License Fee	\$ 30.00	\$ 30.00
City of Patterson Inspection Fee	\$ 50.00	\$ 50.00

* Non Profit Discount - Those organizations which are non-profit will be given a discount of \$100 on their Space Fee. See #11, page 3 for detail.

* The above fees are for Friday, Saturday, and Sunday. **NO REFUNDS WILL BE GIVEN DUE TO INCLIMATE WEATHER OR EARLY CLOSURE OF YOUR BOOTH. IF YOU CANCEL PRIOR TO THE EVENT, THE PATTERSON APRICOT FIESTA WILL WITHOLD A \$200 CANCELATION FEE.**

9. Vendors are required to provide the Patterson Apricot Fiesta, Inc. with proof of General Liability Coverage with combined single limits, with an endorsement naming the Patterson Apricot Fiesta, Inc., and the City of Patterson as additionally insured. Minimum Limits of Liability are \$1,000,000 Combined Single Limit of Commercial General Liability.

10. **Applications will be reviewed as they are received. Your application will not be considered complete if you have not addressed the Patterson Apricot Fiesta, Inc. insurance requirements in #9 of this application form, and the City of Patterson Business/Worker Compensation Declaration pages.**

11. Required Booth Fees: Please complete (see # 8 for fee schedule).

1.	Space Fee	\$ _____
2.	Electricity Fee (GFI Unit)	_____
3.	GFI Unit Deposit	_____
4.	County Vendor Fee	_____ 50.00
5.	City of Patterson Business License Fee	_____ 30.00
	City of Patterson Inspection Fee	_____ 50.00
	SUBTOTAL	\$ _____
	NON PROFIT DISCOUNT	(_____)
	TOTAL AMOUNT DUE	\$ _____

Please return this vendor application/contract, along with your payment to the Patterson Apricot Fiesta, Inc., P.O. Box 442, Patterson, CA 95363, no later than March 17, 2017. The Apricot Fiesta will only accept cashiers checks, money orders, or Visa/MC payment for fees due. (NO PERSONAL CHECKS OR COMPANY CHECKS WILL BE ACCEPTED FOR PAYMENT).

VISA/MC: # _____ EXPIRATION DATE: _____

Name listed on VISA/MC: _____

Billing Address listed on your VISA/MC account _____

Security Code: _____

ZIP: _____

I have read the Patterson Apricot Fiesta, Inc., Booth Vendor Application/Contract and Rules/Regulations Form to participate in the Patterson Apricot Fiesta, on June 2, 3, 4, 2017. I fully agree with and understand the Vendor Application/Contract and Rules/Regulations of which I have received a copy, and will comply with them. Upon acceptance I will receive, and read the Stanislaus County Department of Environmental Resources "Requirements for Temporary Food Facilities" and agree to comply with all the requirements.

RELEASE

I, the undersigned, do hereby voluntarily submit my application for the participation in the Patterson Apricot Fiesta, Inc. as a Food Vendor. I do hereby assume full responsibility for any and all damage, injuries or loses that I may sustain or incur while attending, or participating, and I hereby waive all claims against the Committee, and Board Members of the Patterson Apricot Fiesta, Inc., their Agents, Officers Servants, Employees, Staff, Volunteers, Promoters, Operators or Sponsors, and the City of Patterson for injuries that I may sustain.

Signature of Applicant: _____ Date: _____

FIESTA USE ONLY

Approved: _____ Denied: _____ Total Fees: \$ _____

Amount Paid: \$ _____ Dimensions of Booth: _____

Date Payment Received: _____ Dimensions of an Auxiliary Unit: _____

Booth Number: _____

Using Generator () Yes () No

Needs Electricity () Yes () No

Insurance ()

Needs GFI () Yes () No

Center Power Pole () Yes () No

Comments: _____

PLEASE NOTE THAT THE APPLICATION DUE DATE IS MARCH 17, 2017 ANY APPLICATIONS RECEIVED AFTER THIS DATE WILL BE CONSIDERED LATE.

PLEASE PAY CLOSE ATTENTION TO RULE #9, #15 AND #20, ON THE RULES/REGULATIONS FORM ATTACHED, AS THERE ARE MAJOR CHANGES.

THE PAYMENT REQUIREMENTS ARE AS FOLLOWS: THE FIESTA WILL ONLY ACCEPT CASH, CASHIER'S CHECK, MONEY ORDERS OR VISA/MC CARD PAYMENTS FOR FEES DUE. NO PERSONAL CHECKS OR BUSINESS CHECKS WILL BE ACCEPTED. APPLICATIONS WILL BE DEEMED INCOMPLETE AND NOT ACCEPTABLE IF THIS REQUIREMENT IS NOT MET.

THANK YOU

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THANK YOU